Your Name

Your Address

Your City & Zip Code

Today’s Date, 2017

Dear URPA Member

In recognition of your outstanding work for the Parks and Recreation profession I would like to nominate you for consideration of the 2018 URPA **Lifetime Achievement Award**. Your 250 word or less statement of why the nominee should receive the award.

Nominations require detail and a thorough understanding of each applicant so that the Past President’s Award Selection committee can select a winner for each category. Please help me complete your nomination by providing the information requested below:

1. Please provide an employment history and biographical description of yourself.
2. Please share your outstanding service rendered to the URPA or the field of Parks and Recreation in general.
3. Please provide examples of your outstanding accomplishments in the field of Parks and Recreation.
4. Please **attach a photo of yourself** to include in the awards banquet program.

All awards will be presented during the Annual Utah Recreation and Parks Association Conference at the awards banquet at the Utah Valley Convention Center in Provo Utah, on March 14th 2018. I encourage you to attend our state conference. Your name, photo and nomination will be in the awards banquet program.

Thank you for your input on this nomination and for all the work you do to make your parks and recreation organization stand out above the rest.

Sincerely,

Your name

Your title